

How to Get Your Green!



Accepting Your Award on TitanConnect

Sign on to TitanConnect:

The screenshot shows the TitanConnect user interface. At the top, there is a 'Welcome' message: 'Welcome You are currently logged in.' Below this, there are navigation tabs: 'All Users Sample', 'Mission', 'Tutorial', 'Student Sample', and 'Employee Sample'. On the right side, there are icons for 'E-mail', 'Calendar', 'Groups', and 'Logou', along with the month 'July'. The main content area is divided into several sections: 'My Calendar' with a link 'Click here to login to your calendar.', 'TitanConnect INB/SSB' with a link to 'TitanConnect Self Service' and a description: 'Secure access to your information. Best of all, you can help yourself -- no waiting!', 'Personal Announcements' with the text 'There are no announcements', and 'Campus Announcements' with the text 'There are no announcements'.

- Once you come to the Welcome page, click on the TitanConnect Self Service Link

How to view your Award:

- Select “Financial Aid” on the Menu.

Personal Information Student **Financial Aid** Employee

Search Go

Main Menu

Personal Information

Update addresses, contact information or marital status; review name or social security number change in

Student

Apply for Admission, Register, View your academic records.

Financial Aid

Apply for Financial Aid; View financial aid status and eligibility, accept award offers, and view loan applicat

Employee

Time sheets, time off, benefits, leave or job data, paystubs, W2 and T4 forms, W4 data.

RELEASE: 7.4

Click on “Award”

Personal Information Student **Financial Aid** Employee

Search Go

[RETURN TO MENU](#)

Financial Aid

Financial Aid Status

View overall status, holds, academic progress, cost of attendance, financial aid awards, and messages.

Eligibility

Review Financial Aid Holds (which may prevent payment of awards) and document requirements; Display academic progress history.

Award

View account summary; Review awards; Accept award offers; Display award payment schedule; View loan applications; Review withdrawal information.

E-Mail University Financial Aid Office

General Financial Aid

Financial Aid Application and Information Links

Click on “Award for Aid Year”

Personal Information Student **Financial Aid** Employee

Search Go

Award


- [Account Summary By Term](#)
- [Award for Aid Year](#)
- [Award Payment Schedule](#)
- [Award History](#)
- [Loan Application History](#)
- [Withdrawal Information](#)

Choose “2009-2010 Aid Year”

Personal Information Student **Financial Aid** Employee

Search Go

Aid Year

 Some financial aid information is determined by Aid Year


Select Aid Year

Review the 5 Tabs Across the Page. “Award Overview” Shows Your Award, but You Must Accept “Terms and Conditions” to activate the 4th tab.

Award Package for 2009-2010 Aid Year

[General Information](#) [Award Overview](#) [Terms and Conditions](#) [Accept Award Offer](#) [Special Messages](#)

Terms and Conditions

 The scholarship and financial aid award information contained on the following pages is based upon your credit hours and living arrangement shown on the Award tab. If your enrollment or living arrangements additional aid, or a 3rd party payment, or you will receive a private loan not certified by the financial aid advisor as soon as possible, as they may affect the award presented.

Scholarships listed on the award letter are subject to the original scholarship requirements, and if at any requirements (e.g., maintaining a certain grade point average, playing a certain sport, etc.) that the student is eliminated from the financial aid package.

The award is intended for educational purposes only, which include tuition and fees, books and supplies (in the form of commuting costs), reasonable costs for accommodation of a disability and/or dependent miscellaneous expenses related to attending school.

If excess funds remain after your account is paid in full, a refund check will be issued to you. Refund check

Additional information about this award can be found on our website at [UDMERCY Financial Aid](#). If you contact your financial aid advisor as listed on our web page.


The University of Detroit Mercy (UDM) will apply all Title IV aid received toward all institutional charges including, but not limited to, tuition, fees and fines. Information such as, major, rank and grade point average scholarship donors. I understand I may rescind this authorization at any time by giving written notice to the Financial Aid Office.

After you Accept the “Terms and Conditions” You MUST go to “Accept Award Offer” and Accept Any Aid You Wish To Receive.

Award Package for 2009-2010 Aid Year

[General Information](#) [Award Overview](#) [Terms and Conditions](#) [Accept Award Offer](#) [Special Messages](#)

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SAMPLE “Accept Award Offer” Screen

- You may accept all, part or none of each source of aid.
- You must accept the loans with the best terms first.
- Loans are presented in order of the best first.

Award Decision

Fund	Status	Fall 2009	Winter 2010	Total Accept Award	Accept Partial Amount
Federal Work Study	Offered	\$1,500.00	\$1,500.00	\$3,000.00	Accept <input type="text"/>
Direct Sub Stafford Loan	Offered	\$4,250.00	\$4,250.00	\$8,500.00	Accept <input type="text"/>
Direct Unsub Stafford Loan	Offered	\$6,000.00	\$6,000.00	\$12,000.00	Accept <input type="text"/>
Direct Graduate PLUS Loan	Offered	\$15,745.00	\$15,744.00	\$31,489.00	Accept <input type="text" value="12000"/>
Total		\$27,495.00	\$27,494.00	\$54,989.00	

After you Accept Your Award, go to “Eligibility” to Complete Requirements

Search

[RETURN TO MENU](#)

Financial Aid

[Financial Aid Status](#)

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[E-Mail University Financial Aid Office](#)

[General Financial Aid](#)

[Financial Aid Application and Information Links](#)

Be Sure to Complete Your Outstanding Requirements to Receive Your Loans

Student Requirements for 2009-2010 Aid Year

Unsatisfied Requirements

Outstanding Requirement	Status	Fund/Source Institution
Grad PLUS Entrance Interview	Missing	Direct Graduate PLUS Loan
Grad PLUS Promissory Note	Missing	Direct Graduate PLUS Loan
Stafford Entrance Interview	Missing	Direct Unsub Stafford Loan
Stafford Entrance Interview	Missing	Direct Sub Stafford Loan
Stafford Loan Promissory Note	Missing	Direct Sub Stafford Loan
Stafford Loan Promissory Note	Missing	Direct Unsub Stafford Loan



Please check the "**Requirement Messages**" link for additional information regarding your outstanding requirements.

Requirement Messages

Satisfied Requirements

Completed Requirement	Status	Fund/Source Institution
2009_10 Verification Worksheet	Received and Reviewed	
Signed copy of student's 2008 federal 1040	Received and Reviewed	
Free Application for Federal Student Aid	Received and Reviewed	

[Select Another Aid Year](#)

Loan Disbursement Requirements:

The screenshot shows the FSA Direct Loans website. The top navigation bar includes 'START HERE', 'GO FURTHER', and 'FEDERAL STUDENT AID'. Below this, there are links for 'HOME', 'YOUR ACCOUNT', 'MY STUDY CENTER', and 'FINAID'. The main content area is titled 'Entrance and Exit Counseling' and includes a section for 'STEP 1: Select Your Counseling Type'. A box titled 'Why is Counseling Important?' lists three bullet points: 'Helps you understand your rights and responsibilities as a Direct Loan borrower or recipient', 'Provides information and advice to help you make the right choices', and 'You are required to complete entrance counseling'. Below this, there are two columns: 'Entrance Counseling' and 'Exit Counseling'. The 'Entrance Counseling' column states 'Learn how to manage your educational expenses. Before receiving a student loan, borrowers must complete an entrance counseling session. This session...' and the 'Exit Counseling' column states 'Understand your rights, responsibilities, and service obligations. Prior to graduating or leaving school, Direct Loan borrowers and TEACH Grant recipients must...'. At the bottom, there is a section for 'Direct Loans MASTER PROMISSORY NOTE' with a 'PLEASE NOTE: Before you continue, you should turn off any pop...'.

- When you click on unsatisfied requirements you will be lead to the appropriate places to complete them.
- All students need a new Promissory Note for each type of loan accepted.
- New borrowers need Entrance Interviews.

Helpful Hints about Loan Requirements:

- Choose University of Detroit Mercy as your school for Stafford, PLUS and Graduate PLUS loans, even if you are a Law or Dental Student
- The Promissory Note requirement may show up twice for Subsidized and Unsubsidized Stafford loans but have to be completed only once.
- First-time Perkins Loan Borrowers must complete a Master Promissory Note which is mailed to them or available at:
www.udmercy.edu/apply/financial_aid/forms
- Students receiving Health Professions and Nursing Loans must complete new promissory notes and other forms each year.

TitanConnect Gives You the Access You Need to Manage Your Aid!

Access TitanConnect at:

<http://tc.udmercy.edu>