

### **SPECIAL EXAMINATIONS\***

The School of Law expects students to take their final examinations on the scheduled dates. Students seeking to reschedule an examination must submit a written request to do so to the Director of Student Affairs, stating one of the following reasons:

#### a) SCHEDULING PROBLEMS

The student has two examinations scheduled at the same time or three examinations scheduled in two consecutive days. Students needing relief because of one of the above reasons make arrangements with the Director of Student Affairs prior to the beginning of the examination period.

#### b) PERSONAL AND FAMILY EMERGENCIES

The student experiences illness (a doctor's certificate is required), death in the immediate family, or similar exigency. Students needing relief for one of these reasons must contact the Director of Student Affairs as soon as possible (and before the beginning of the scheduled examination).

\*This policy can be found in section III.A of the 2017 University of Detroit Mercy School of Law Student Handbook, on page 25 - 26.