DETROIT MERCY LAW

EDUCATING THE COMPLETE LAWYER

Office of the Registrar

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

In compliance with the Family Education Rights and Privacy Act of 1974, As Amended (FERPA), the following pieces of information are considered "Directory Information" by the University of Detroit Mercy School of Law: a student's name, address, telephone number, date and place of birth, dates of attendance, most recent previous school attended, email address, photograph, field of study, school division (i.e., full-time, part-time, JD/MBA, JD/JD, etc.), participation in officially recognized activities and sports, and degree and awards received from the University of Detroit Mercy School of Law.

By completing, signing and turning this form in to the Law School's Office of the Registrar, I understand the following:

1. That I authorize the University of Detroit Mercy to withhold all of my directory information from non-institutional persons or organizations in accordance with FERPA from the date I list on the bottom of this form until the beginning of the next academic year (which commences July 1), and

2. That this completed and signed form must be turned in to the Law School's Office of the Registrar during the first two weeks of any Term.

Requests to withhold portions of your directory information will not be honored. Furthermore, requests to prevent disclosure of your directory information will not automatically be renewed. Officials of the University of Detroit Mercy School of Law will not assume responsibility to contact you for subsequent permission to release your directory information.

I have considered very carefully the consequences of my decision to withhold my directory information from non-institutional persons or organizations in accordance with FERPA. Regardless of the effect upon me, I understand that the University of Detroit Mercy School of Law assumes no liability for honoring my instructions that my directory information be withheld.

Student Signature (must be handwritten)	**Date** **T**
Print Name	**Student ID Number**
First Term at Detroit Mercy Law	

For office use only

Approved by: _____ Date: _____

Denied by: _____ Date: _____ Student Notified: ☐ Yes ☐ No