



EDUCATING THE COMPLETE LAWYER

TRANSFER APPLICATION REQUEST

- Complete and submit form to lawregistrar@udmercy.edu
Handwritten signature (not electronic) is required
Processing requires 2 business days
The following processing fees apply and are due upon submission of transfer application form:
First Five Transfer Requests – Free of Charge Each Additional Request – \$20
Official academic transcript must be separately requested through the University’s Office of the Registrar
If you intend to transfer out, you must notify the School of Law Registrar in writing. The communication must contain name, ID number, reason for withdrawal, date of withdrawal, and the name of the institution to which you are transferring. Upon receipt of this communication, your student file will be closed.

Student Name Student ID Number
Email Phone Number First Term Attended Detroit Mercy Law

Please state your reason(s) for applying to transfer to another law school:

Three horizontal lines for text input.

Please list in priority order the schools to which you are applying to transfer and check the documentation each requires. Complete an additional form to list additional schools.

Table with 3 columns: School Name, Address/Email; Letter of Good Standing; Letter with Class Rank. Contains 5 empty rows.

Student Signature (required for processing) Date

For office use only

Approved by: _____ Date: _____

Denied by: _____ Date: _____

Student Notified: [] Yes [] No